



OREGON SHARP ALLIANCE OPERATING COMMITTEE MEETING MINUTES
August 12th, 2021

Minutes of the meeting of the Operating Committee for the Oregon SHARP Alliance

The meeting was teleconferenced from all locations in Oregon. Attending the virtual meeting were:

Teleconference

Ron Richardson, (Chair)
Jodi Hall, Duro-Last Roofing (Treasurer)
Josh Johnson, Adroit Construction (Secretary)
Cliff Butler, Sherwin-Williams Purdy (2nd Vice Chair)
Tim Hart, Duro-Last Roofing (Region 4 Delegate)
Jason Schweitzer, Suterra (Region 5 Delegate)
Rick Blackmarr, BMC Committee (Region 6 Delegate)
Bobby Hammond, Jacobs (Region 8 Delegate, Partner Delegate)
Boe Carter, Packaging Corp of America (1st VPP Delegate)
Jay Schindler, Pacific Klamath Energy (At Large Delegate)
Mark Hurliman, Oregon OSHA SHARP & VPP Coordinator (Oregon OSHA Liaison)
Sharell Lien, Oregon OSHA Conference

Absent

Erica Frey-Hoyer, Packaging Corp of America (1st Vice Chair)
Julie Stout, Georgia Pacific (2nd VPP Delegate)
Vacant (Region 2 Delegate)
Vacant (Region 3 Delegate)
Vacant (Region 7 Delegate)
Ray Illingsworth, Marvin Wood Products (3rd VPP Delegate – Regions 5 & 6)
Shawna Bergeron, Tapani (Region 1 Delegate)

Ron Richardson brought the meeting to order at 10:02 AM

- Welcome and introductions.
- Teleconference was up and functional with a few members calling in to the meeting. Still in COVID meeting operations, working remotely.
- Minutes from the May 2021 meeting were sent out as a pre-read document with today's agenda.
- Motion to approve minutes made by Cliff Butler and seconded by Mark Hurliman, all were in favor and minutes will be published without correction.

TREASURER'S REPORT by Jodi Hall

- Jodi gave the financial report and review. The P & L report and balance sheet will go out with the minutes.



- Jodi has updated the flag count on the P & L report. Haven't sold any flags or shirts this quarter.
- Sharell explained the costs for Blue Mountain as they are registrations that are paid a year ahead and they will roll over. This was the second year of a five-year deal.
- Bobbie Hammond made a motion to approve the Treasurer's Report, Josh Johnson seconded, all were in favor.

Conferences: (Booth, Pens, Charging Stations are locked up in the Medford Field Office, Mark has the key.)

9/27-28/2021 Central Oregon Occupational Safety & Health Conference. Bend. They are planning to conduct an in-person event. Currently they have a conservative layout and planning focus for this event. We will be looking at potentially having the booth at this conference and are watching as things change. SHARP Alliance has sponsored this event already for \$300.00. It will be a modified version. They will follow masking requirements as they adapt/evolve. Jason is looking to attend and will staff the booth if we can get it up there.

10/19-21/2021 Southern Oregon Occupational Safety & Health Conference. Ashland. Will be going virtual around the same dates as usual. Not doing an exhibit portion virtually. Sponsors will be recognized in various ways. Sharell will contact the planning committee sponsorship person and have them send us information to get our payment processed.

11-30 – 12/3/2021 Western Pulp, Paper, and Forest Products Safety & Health Conference. Portland. The Planning Committee members encourage you to SAVE the DATE for the 2021 Western Pulp, Paper, & Forest Products Safety & Health Conference slated for later this year! Attend either November 30 & December 1 or December 2 & 3, at the Red Lion Hotel on the River – Jantzen Beach, Portland. Choose the set of dates that works best for you...the same sessions are offered both times. We have already sponsored this and they have the check as confirmed by Sharell.

1/24-25/2022 Mid Oregon Construction Safety Summit. They have been able to cancel for the 2021 year and will move their money to the next year's conference. We have already paid the sponsorship and they are working to have this in person if allowed. They have made some adjustments in their planning to accommodate health concerns.

3/7-8/2022 Cascade Safety & Health Conference. Eugene. Graduate Hotel (former Hilton). They are planning on having this in person if allowed.

6/6-7/2022 Blue Mountain Occupational Safety & Health. Pendleton. September 21st is their first formal planning meeting. We are looking to hold this again in person. Several exhibitors moved funds originally given for 2020 all the way to our 2022 conference. They have rolled over their funding and are still willing to exhibit as the conference was pushed back twice. Sharell contacted those who had given money for the forklift event and all of them said to please keep the money and put it towards the next conference even though we are no longer doing this event.



3/6-9/2023 GOSH Conference. Portland. Has been delayed to these dates as they are held only every two years. This will be looking at the in-person conference once again. They haven't started the planning on this yet but it will be coming up in the fall.

Region 1 Portland Metro (Cliff Butler or Shawna)

- Cliff gave us an update on the Region 1 holding pattern. Most everything has been in a holding pattern due to COVID-19. No major events have taken place.

Website Update

- Discussion regarding website and any need updates or corrections. Updated bios for all new/returning members. Please send any update information to Josh for posting. Ethan will handle all functionality requests. Julie Stout is working on sending Josh new contact information.

Future General Meeting training topics

9/9/2021 - Safety Documentation Requirements and Best Practices. Ron, Erica, Boe, Tim and Debbie will be working on this class and they will have a call off-line about putting the class together and get more information to Mark for advertising on the webpage. They will get back together in a week to review the status of the class and their preparation. Mark will set up a meeting for next Tuesday morning around 9:00 am through Teams and send out invites.

12/9/2021 – We will look at preliminarily doing this as a virtual training and shift to in-person if available at this time. Discussion of potential topics: Home safety items that you can put into place, evacuations, and safety plans for the house. Tim Hart would be happy to help with this topic. Look at having multiple speakers to break up the training and make it interesting as well as incorporating videos from outside sources as well. Mark will look into OR-OSHA videos that they may have to help cover these topics and help fill the trainings. Home CPR was an excellent class along with the Heimlich Maneuver. Tim will also look at having the distracted driving safety included in this.

3/2022 – Mark offered up safety trainings from OR-OSHA to help with the training and the topic of Safety & Health Management Systems.

6/2022 – Will be out at the Blue Mountain Conference. Potential class on Wildfire/Smoke Safety and Training for our employees. OR-OSHA representatives, BLM reps, Forrest Service representatives will be contacted about being involved with this. We will also be looking for someone local to help with this training. Bobby and Rick will be looking around in their areas.

Oregon OSHA Update and Letters Review (Mark Hurliman)

Mark updated the Alliance. OR-OSHA has implemented temporary rules that will have permanent rules following them. Mark reviewed the temporary emergency rules for Extreme Heat and Wildfire Smoke exposures and what they require. OR-OSHA has trainings coming out for these items. The Governor's mask mandate will be filed tomorrow from OR-OSHA and it will direct employers that they have to follow the



current OHA guidance. Discussion took place about rule making processes and how they are moving forward. Mark suggested that OR-OSHA and the SHARP Alliance could have a meeting to address concerns with the rule making process and temporary rules becoming permanent rules.

We will be updating the Alliance Website once we have the training information.

December Elections

Up for election are the following positions: Chair (Ron), 2nd Vice Chair (Cliff – will stay on), Treasurer (Jodi – will stay on if needed), Region 1 Delegate (Shawna), Region 3 Delegate (Vacant), Region 5 Delegate (Jason – will stay on), Region 7 Delegate (Mark G.), and 1st VPP Delegate (Boe). Also vacant is Region 2 Delegate currently.

Ron will not be returning as Chair so we will need to have a new replacement. Erica has indicated that she is interested in running for Chair and that would open up a position at 1st Vice Chair.

Ron, Cliff and Mark will be working on this as the nominating committee. Mark will email the current member delegates to see if they will stay on in their position and confirm. We are looking to fill the vacant delegate positions as well.

Open Discussion

Looking at changing the online meetings for the Operating Committees to an hour and half instead of the currently scheduled two hour meetings. Until we have the meetings in person again we will look at this new schedule and see how it works.

Next SHARP Alliance Operating Committee meeting date will be 11/11/2021.

Meeting was adjourned at 11:20 am by Chair Ron Richardson

Respectfully submitted,

Josh Johnson

SHARP Alliance Secretary Oregon

SHARP Alliance

josh@adroitbuilt.com