



OREGON SHARP ALLIANCE OPERATING COMMITTEE MEETING MINUTES
November 14, 2019

Minutes of the meeting of the Operating Committee for the Oregon SHARP Alliance

The meeting was teleconferenced from several locations in Oregon. Present at the meeting were:

Teleconference/Host location: Covanta Marion, Inc.

Eileen Tanner, Covanta (Chair)

Erica Frey-Hoyer, Packaging Corp of America (1st Vice Chair)

Boe Carter, Packaging Corp of America (1st VPP Delegate)

Julie Stout, Georgia Pacific (2nd VPP Delegate)

Teleconference

Ron Richardson, (Incoming Chair)

Jodi Hall, Duro-Last Roofing (Treasurer)

Josh Johnson, Adroit Construction (Secretary)

Mark Hurliman, Oregon OSHA SHARP & VPP Coordinator (Oregon OSHA Liaison)

Shawna Bergeron, Tapani (Region 1 Delegate)

Rick Blackmarr, BMC Committee (Region 6 Delegate)

John Schroeder, Knife River So. Oregon (Region 8 Delegate)

Absent

Cliff Butler, Sherwin-Williams Purdy (2nd Vice Chair SHARP Alliance)

Scott Anderson, Covanta (Region 2 Delegate)

Kristi Bokody, Ninkasi Brewing Company (Region 3 Delegate)

Tim Hart, Duro-Last Roofing (Region 4 Delegate)

Heath Foott, Facebook (Region 5 Delegate)

Brandon Affolter, Tillamook County Creamery Association (Region 7 Delegate)

Jay Schindler, Pacific Klamath Energy (At Large Delegate)

Duane Grange, Delta Sand and Gravel (Partner Delegate)

Ray Illingsworth, Marvin Wood Products (3rd VPP Delegate – Regions 5 & 6)

Jennifer Olson-Morzenti, Thermo Fisher Scientific (Past Chair)

Rocky Simmons (Region X Chairperson)

Sharell Lien, Oregon OSHA Conference

Eileen Tanner brought the meeting to order at 10:00 AM

- Welcome and introductions.
- Teleconference was up and functional with a few members calling in to the meeting.
- Minutes from the August 2019 meeting were sent out as a pre-read document with today's agenda.



- Motion to approve minutes made by Eileen Tanner and seconded by Shawna Bergeron, all were in favor.

TREASURER'S REPORT by Jodi Hall

- Jodi gave the financial report. We are done with the Blue Mountain Conference and Jodi reviewed the finances from that conference. We have sold quite a few flags since the last meeting. We currently have 146 SHARP Alliance flags and 16 VPP flags currently in stock. All are single-sided and we have removed the double-sided option from the website.
- Josh Johnson made a motion to approve the Treasurer's Report, Eileen Tanner seconded, all were in favor.

Region 1 Portland Metro (Shawna)

- Discussed also a joint Alliance/Region One meeting in March 2020.
- They had a great turn-out this month with 19 showing up for the training, the last several months had been down with attendance and Shawna has been working on getting additional people available. She has three trainers committed already for next year's slate and will input on the webpage as they come available.

Web Page Update

- Current update is done. Contact Josh with any further pending information that needs corrected or update.
- We will be looking at putting together a sub-committee Shawna Bergeron, Ron Richardson, Jodi Hall and Mark Hurliman will be looking at the current lists of SHARP Alliance members

BMC Forklift Rodeo and Equipment (Rick Blackmarr)

- They are trying to seek out donations to buy a trailer to help store the gear and equipment. They are looking for an 8' wide by 15' trailer to keep the racking system and totes secure. Rick will have an update at the meeting on the 20th to get back to Mark Hurliman.

Conferences: (Booth, Pens, Charging Stations)

9/16-17/2019 Central Oregon Safety Conference. (Recap) Bend. Mark Hurliman and Heath were at this conference. Mark had to purchase an extension cord to plug in the charger. We need to think about getting a longer cord. The charging station needs a port for the new android phones. Mark will go out and buy the necessary ports and cord and will be reimbursed for this by Jodi.

10/15-16/2019 Southern Oregon Occupational Safety & Health Conference. (Recap) Ashland, OR about 300 people attend. Josh Johnson will coordinate with Mark to get the booth set-up. Good conference overall and believed to have more attendees than usual. Good feedback from all who attended.



12/3-6/2019 Western Pulp, Paper, and Forest Products Safety & Health Conference. Portland. Mark will get with Boe Carter and Erica Frey-Hoyer to set up the booth. Julie Stout will also be there and was willing to help. Julie is also bringing four other GP people with her that will also be able to help. We need to get the newest version of the tri-fold flyer and Mark Hurliman will send to Julie Stout to make copies.

1/27-28/2020 Mid-Oregon Construction Safety Summit. Bend. No SHARP Booth at this one. Josh Johnson will be in attendance. John Schroeder will be there as well.

3/2-3/2020 Cascade Occupational Safety & Health Conference. Eugene. We will have our booth there, but will need to figure out who will be in attendance and working it.

6/1-2/2020 Blue Mountain Occupational Safety & Health. Pendleton. Mark will be at this conference and he will have a group speaking here. They will be bringing the booth out there as well and Eileen will also be at this conference.

3/8-11/2021 GOSH Conference. Portland. We will have our booth there and will figure out attendance and working it as we get closer to this date.

Mark has the stock of the pens and will be giving to Cliff Butler after the meeting. Eileen still has boxes of the pens to get us re-stocked and she will email Mark with the current situation.

Future General Meeting training topics

9/12/19 – (Recap) Covanta, Brooks. This was held at the Chemeketa Training Facility next door. Total Worker Health by Dede Montgomery. Very good training and was well attended.

12/12/19 – Safety and the Supervisor. John Schroeder has the 32260 Old Highway 34, Tangent, OR 97389 training facility reserved and it will seat 50 comfortably. John will get a map of the area and designate parking areas. Larry Fipps will start as the speaker and John Schroeder and Garrett Fry will also be speaking. This information is currently posted on the SHARP Alliance Website.

3/12/2020 - Joint Region 1 training at the OSHA field office. Craig Hamelund and Michael Wood are available to speak at this day event from 9:00-4:00. Cliff Butler, Jeff Hibner - NuStar Energy, Ron Richardson, and Mark Hurliman will also be speaking. Continuous Improvement of the Safety and Health Management System will be the topic and taking the next step to get into VPP for SHARP Companies. Local VPP sites will be speaking as well as they volunteer and the site is reserved for that whole day. This is serving as the General Alliance meeting and it will be supported by Region 1. They are doing a planning meeting on the 20th of this month and Cliff Butler will be emailing out an invitation and helping to coordinate this planning meeting and it will be held at the Purdy Facility in Portland.



6/1-2/2020 – Blue Mountain Conference. Sustainable Employee Involvement will be the class from 1:00 pm – 4:00 pm. Speakers will be Mark Hurliman, Cliff Butler, Jeff Hibner, Julie Stout, and Ray Illingsworth.

Nominating committee for 2019 elections

Eileen Tanner, Jennifer Olsen-Morzenti, and Mark Hurliman are the nominating committee. We have a full slate of nominations. Alliance Chair – Ron Richardson, 2nd Vice-Chair – Cliff Butler, Treasurer – Jodi Hall, Regional Delegates: Region 1 - Shawna Bergeron, 3 Jennifer Olsen-Morzenti, 5 Jason Schweitzer, Suterra, 7 Loria Holden Georgia-Pacific, VPP Delegates: 1 Boe Carter, 3 Ray Illingsworth.

Oregon OSHA Update and Letters Review (Mark Hurliman)

Mark reviewed the letter that will go out on the morning of the 20th. It was approved and the information is posted on the website.

OSHA Update was reviewed by Mark with quite a few items reviewed that are also posted on the OR-OSHA website. Duro-last received VPP approval this month along with Georgia-Pacific Philomath and they are both doing great things in safety.

Mark reviewed potential conflict in the by-laws if we do not have a quorum. Do we need to have a majority of all of the elected people to have a quorum? The concurrence of the committee was to leave the by-laws as they are and for any major item we would seek a quorum via email or table the vote until the next meeting with a quorum present.

Forklift Rodeo – Had 30 participants for the current year on the forklift rodeo. The men who are putting on the rodeo are unable to do it out of their pockets anymore. We reviewed the proposal from them to continue to put on the Rodeo as well as discussing additional revenue streams to offset this cost increase. Eileen made a motion to approve the proposal as presented, Josh Johnson seconded the motion and all were in favor. Sharell will bring the updated pricing on the forklift rodeo for participants (\$75 up from \$50) and a cost for attending the Monday Evening Workshop to the conference committee and include it in next year's budget.

Josh Johnson made a motion to approve this previously issued motion above but with a quorum present, Shawna Bergeron seconded and all present were in favor.

Open Discussion

Mark reviewed that he had reserved the OR-OSHA Eugene Field Office Training room for all of our upcoming board meetings this next year.

We looked at moving the May 14th, 2020 meeting to May 21st, 2020 to avoid conflict. Ron Richardson made a motion to move this meeting date, Eileen Tanner seconded the motion and all were in favor.

Next SHARP Alliance Operating Committee meeting date will be 2/13/2020.



Meeting was adjourned at 11:23 am by Chair Eileen Tanner

Respectfully submitted,

Josh Johnson

SHARP Alliance Secretary Oregon

SHARP Alliance

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